

## **The Investment Promotion Division of HIPA is looking for**

### **JUNIOR CONSULTANT**

#### **job candidates.**

The Hungarian Investment Promotion Agency (HIPA) provides one-stop-shop management consultancy services and information packages for companies interested in investing in Hungary. Our goal is to support strategic investment decisions through our advisory activities as well as to mediate between the government and the business sector to foster economic development and improve competitiveness.

Among others, we deliver information about the local business environment, the labour market, as well as the available investment sites, incentives and local suppliers.

To develop our professional team, we are looking for a Senior Consultant (Investment Promotion).

#### **Duties and responsibilities:**

- Carry out investment promotion activities, develop and provide management consultancy services based on an industry approach;
- Identify clients' strategic needs and be involved in the whole project lifecycle;
- Follow-up with investors to support their investment project (implementation and after-care phase) and resolve any matters or questions with the assistance of the investment promotion team of HIPA;
- Participate in site visits in Hungary and in follow-up activities;
- Administrative and reporting duties based on internal and external requirements.

#### **Qualifications, skills and experiences:**

- Master degree in Business Administration;
- 2+ years of business (preferably management consulting) experience;
- Good project management skills;
- Excellent communication skills;
- Results focused and client oriented;
- Good analytical, writing and presentation skills;
- Able to work under time pressure and well as being pro-active;
- Fluent in English and preferably have a good knowledge of German;
- Team oriented, able to work independently and keen on travelling through Hungary;
- Hungarian citizenship.



**Start of employment:**

- as soon as possible.

**Place of employment:**

- HIPA HQ  
1055 Budapest, Honvéd Str 20.

**Deadline for submitting the application:**

1<sup>st</sup> November, 2020

If you are interested in this position, please send your letter of application and CV to the following address: [karrier@hipa.hu](mailto:karrier@hipa.hu) .

**Data protection**

The Hungarian Investment Promotion Agency will handle all submitted applications and the personal data contained in them in accordance with Act CXII of 2011 on the right of informational self-determination and on the freedom of information, as well as in compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR – General Data Protection Regulation).